

Call for Applications – VARNA

Medical Coordination Support – Varna, Bulgaria

Medical Solidarity International e. V. provides medical support to Ukrainian refugees living in hotels across Varna, Bulgaria. To ensure continuity of care, coordination with local partners, and smooth project operations, we are looking for a **Medical Coordination Support** to join our team.

This role is designed to strengthen the local project by providing medical and operational coordination while working closely with our international coordination and back-office medical team. The position combines field presence with organizational responsibilities and supports both patients and the wider project team.

Position: Medical Coordination Support (Paid Position)

Duration: Approximately 3- 6 months

Compensation: €500 per month

Responsibilities

- Coordinate the day-to-day implementation of the Varna medical project.
- Act as the local medical contact between the field activities and the international coordination team.
- Support communication and collaboration with local healthcare providers, partners, and accommodation sites.
- Facilitate patient referrals and access to the Bulgarian healthcare system.
- Support medication management and continuity of care where needed.
- Ensure accurate medical documentation and project reporting.
- Support data collection and project monitoring.

Profile

- **Medical Doctor with a valid EU medical licence.**

- At least **2 years of clinical experience**.
- Right to work in the European Union.
- Driving licence and willingness to travel within Varna.
- Strong organizational and communication skills.
- Working proficiency in English.
- Ability to work independently in a flexible humanitarian setting.

Please note: A Bulgarian medical licence is not required before starting. We are happy to support the recognition process during your placement where applicable.

Desirable

- Knowledge of Ukrainian, Russian and/or Bulgarian.
- Experience in humanitarian medicine, refugee health, or primary care.
- Familiarity with the Bulgarian healthcare system.

What We Offer

- €500 per month for a six-month commitment.
- Support with the Bulgarian medical licence recognition process, where applicable.
- Close collaboration with an experienced international medical coordination and back-office team.
- Opportunity to contribute to a meaningful humanitarian healthcare project and gain experience within a globally active health NGO.